



Health
Financial
Systems

HFS PS&R Reconciliation

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HFS User Meeting
San Diego, CA 2013

The Leader in
Medicare Cost Report Software



PS&R Reconciliation

- A few enhancements that have been in the system for a year now but want to give a heads up as we see many users not utilizing these:
 - We are now establishing a PASS field on import of the csv file for Reports 110, 11R, 11S, 11U, 13P, 210 and 850. This allows you to place the bi-weekly Pass Thru Payments from the MAC. We add these to NRE for E-1 assignment.



PS&R Reconciliation

Report Code	Description	Imported	Date Created
110	Inpatient Part A	Yes	10/9/2012 5:37:14 PM
118	Inpatient Part A - Manag...	Yes	10/9/2012 5:37:14 PM
12P	Inpatient Part B - OPPS	Yes	10/9/2012 5:37:14 PM
130	Outpatient - All Other	Yes	10/9/2012 5:37:14 PM
132	Outpatient - Part B Vaccine	Yes	10/9/2012 5:37:14 PM

Revenue Code	Date of Service	PS&R Amount	Adjustment Amount	Worksheet	Program	Comp
92	DCRU 09/30/2011	36,050.00	0.00			
93	DISU 09/30/2011	6,364.00	0.00			
94	FSP 09/30/2011	58,754,255.45	0.00			
95	MSP 09/30/2011	89,574.19	0.00			
96	NRE 09/30/2011	69,385,554.20	0.00			
97	OUT 09/30/2011	2,602,205.54	0.00			
98	PASS 09/30/2011	0.00	0.00			
99						



PS&R Reconciliation

- We have logic to identify if you are a PIP provider on import and if you are, we populate a PIP field for input and remove the NRE field. This will combine with PASS to be assigned to E-1.
- We have added PS&R Reconciliation logic to populate the Low Volume Worksheet E Part A Exhibit 4. This will be done for PS&R reports 110 & 118 but will only be used in cost report reimbursement when S-2 Pt I line 39 cols 1 & 2 are Y.



PS&R Reconciliation

Report Code	Description	Imported	Date Created
110	Inpatient Part A	Yes	10/4/2012 8:35:13 AM
118	Inpatient Part A - Manag...	Yes	10/4/2012 8:35:13 AM
120	Inpatient Part B	Yes	10/4/2012 8:35:13 AM
12P	Inpatient Part B - OPPS	Yes	10/4/2012 8:35:13 AM
130	Outpatient - All Other	Yes	10/4/2012 8:35:13 AM

	Revenue Code	Date of Service	PS&R Amount	Adjustment Amount	Worksheet	Program	Component	Line	Column
44	921	06/30/2011	58,064.70	0.00	D-3	Title XVIII	Hospital	54.00	2.00
45	CDE	06/30/2011	872,168.00	0.00	E, Part A	Title XVIII	Hospital	62.00	1.00
46	CFS	06/30/2011	788,802.63	0.00	L, Part I	Title XVIII	Hospital	1.00	1.00
47	COI	06/30/2011	155,990.00	0.00	E, Part A	Title XVIII	Hospital	63.00	1.00
48	COT	06/30/2011	32,362.31	0.00	L, Part I	Title XVIII	Hospital	2.00	1.00
49	DCRU	06/30/2011	7,960.00	0.00	S-3, Part I			0.00	6.00
50	DISU	06/30/2011	1,186.00	0.00	S-3, Part I			1.00	13.00
51	FSP	06/30/2011	9,749,127.96	0.00	E, Part A	Title XVIII	Hospital	1.00	1.00
52	OUT	06/30/2011	683,551.27	0.00	E, Part A	Title XVIII	Hospital	2.00	1.00
53	PASS	06/30/2011	0.00	500,000.00	E-1, Part I	Title XVIII	Hospital	1.00	2.00
54	PIP	06/30/2011	0.00	9,000,000.00	E-1, Part I	Title XVIII	Hospital	1.00	2.00
55									



PS&R Reconciliation

- We have added the RHC/FQHC Preventive Services reports 71S & 77S assignments. This has been in there for over a year. This is also in the 222-92 system.
- With our latest update, we have corrected an issue with the 2552-10 report where you have multiple RHC or FQHC providers on S-2. The visit assignments for S-3 were not being assigned properly to the subscribed lines, this now has been fixed.



PS&R Reconciliation

- Since March of 2013, we now import PS&R 720 for ESRD providers (and sub-units) to properly assign these to the I-series. You will need to have a PS&R split for non-calendar year providers at 1-1 due to cost reporting instructions on assigning amounts. This is also available in the 265-11 system.
- With our latest update, we now have logic to determine if the hospital has Home Program ESRD services. If not, we assign the Home treatments to I-4 Renal Services worksheet.

7



PS&R Reconciliation

- In February 2013, CMS added 2 new fields:
 - Hospital Readmission Reduction Adjustment
 - Value-Based Purchasing Adjustment
- HFS has identified these 2 fields as HRR and VBP and have assigned these to E Part A lines 70.93 and 70.94.
- The Part A to Part B re-billing demonstration has also been added as RAD, however, CMS notified us that this demo was discontinued and we are assigning as line 999.00.

8



PS&R Reconciliation

PROVIDER STATISTICAL AND REIMBURSEMENT SYSTEM

Program ID: REDESIGN PROVIDER SUMMARY REPORT Page: 2
 Paid Dates: 12/01/12 - 12/31/12 INPATIENT - PART A Report #: 004203
 Report Run Date: 02/15/13 Report Type: 110
 Provider PFE: 0M/31
 Provider Number: [REDACTED] Hospital

REV CODE	DESCRIPTION	SERVICES FOR PERIOD 06/01/12 - 12/31/12		SERVICES FOR PERIOD No Data Requested		SERVICES FOR PERIOD No Data Requested		SERVICES FOR PERIOD No Data Requested	
		UNITS	CHARGES	UNITS	CHARGES	UNITS	CHARGES	UNITS	CHARGES
9420	PHYSICAL THERP	1	\$175.00						
TOTAL COVERED CHARGES			\$111,951.46						

REIMBURSEMENT SECTION

OPERATING			
HOSPITAL SPECIFIC		\$0.00	
FEDERAL SPECIFIC		\$11,989.52	
OUTPAT		\$0.00	
TOTAL OPERATING PAYMENTS		\$13,316.24	

LOW VOLUME		\$3,562.48	
HOSPITAL READMISSION ADJ		-\$26.21	
VALUE BASED PURCHASING ADJ		\$0.00	



PS&R Reconciliation

Report Code	Description	Imported	Date Created
110	Inpatient Part A	Yes	3/18/2013 10:13:28 AM

	Revenue Code	Date of Service	PS&R Amount	Adjustment Amount	Worksheet	Program	Component	Line	Column	Allocation Base
1	VBP	12/31/2012	197.87	0.00	E, Part A	Title XVIII	Hospital	70.93	1.00	
2	PIP	03/31/2013	0.00	0.00	E-1, Part I	Title XVIII	Hospital	1.00	2.00	
3	PASS	03/31/2013	0.00	0.00	E-1, Part I	Title XVIII	Hospital	1.00	2.00	
4	OTH	12/31/2012	196.07	0.00	D-3	Title XVIII	Hospital	0.00	2.00	
5	HRR	12/31/2012	-393.94	0.00	E, Part A	Title XVIII	Hospital	70.94	1.00	
6	FSP	12/31/2012	89,531.63	0.00	E, Part A	Title XVIII	Hospital	1.00	1.00	
7	FSP	12/31/2012	89,531.63	0.00	Part A Exhibit	Title XVIII	Hospital	1.00	2.00	



PS&R Update Sequestration

- CMS updated the PS&R to include Sequestration in the August 18th release which required HFS to update the csv extract import.
- Although the PS&R accumulates the claim's Sequestration reduction amount, CMS will re-compute this amount for each provider type with the exception of HHAs. Therefore, HFS has made the change to import Sequestration under field SEQ and has assigned this to line 999.00 (unassigned) for each report with the exceptions of 329 & 339.

11



PS&R Reconciliation

- Many users do an interim cost report and run the PS&R reconciliation with various PS&R paid thru dates.
- It is recommended when you want to update the PS&R recon with a later PS&R paid date csv file, to go into the directory where the cost report is housed and rename the mcp file and delete the mcp.bk_ file. This will allow us to import a new csv with updated info and then will import your cross references and stats as shown on following slides.

12



PS&R Reconciliation

0630_2013.mcp	10/15/2013 1:49 PM	MCP File	704 KB
0630_2013.mcp.bk_	10/15/2013 1:47 PM	BK_File	704 KB
0630_2013.mcrx	10/10/2013 11:08 ...	MCRX File	986 KB
0630_2013.mcrx.fs~			1 KB

Rename the mcp file to 0630_2013_old.mcp and delete the 0630_2013.mcp.bk_file.

13



PS&R Reconciliation

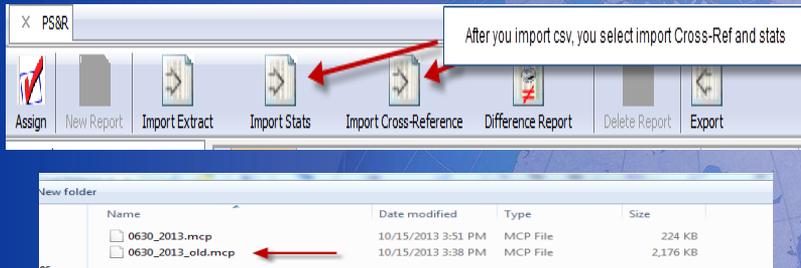
- Because you renamed the mcp file different than the mcrx file, when you now open the mcrx file and go to Tools – PS&R Recon, it will create a new mcp file that will be blank. You will then import the new updated csv file just like you are beginning the process.
- The next step is to select the Import Cross Reference button as shown on next slide.

14



PS&R Reconciliation

- When you select the Import Cross-Reference and Import Stats, you select the file you renamed, in our example it is 0630_2013_old.mcp file.



15



PS&R Reconciliation

- The only thing you will need to do is to go in and re-input any amounts you manually entered during the interim report such as PASS or PIP amounts or any other manual adjustments to the PS&R fields.

16



PS&R Reconciliation

- One final thing about hospital PS&R assignments, the Medicare Days from the 110 Report do not flow to the S-3 Pt I. You will need to manually post these as we cannot tell if you have an ICU, CCU, Burn ICU, etc.

17



PS&R Stats

- We have another way to import stats for providers if they have many splits based upon a Charge Master that can be extracted to excel.
- We require the file to be an .mhss file for import. The field requirements are listed on the next slide.

18



PS&R Stats

The .mhss file is a comma separated file with 3 values. The first field is the statistic code. The statistic code can be up to 4 digits of numeric or alpha data. The second field is the cost center code. The cost center code must be numeric and formatted as 999.99. The third value is the allocation amount and should be numeric and formatted as 9(13). Decimal amounts are not currently allowed but there should be enough space to multiply your fraction by the appropriate amount to create a whole number. If a decimal is imported it will be rounded to the whole number.



PS&R Stats

- So you would set up your file into 3 columns, the 1st is the Stat Code, then the Cost Center in column 2 and the allocation basis in column 3 (my example is \$ amounts but can be %'s but remember no decimals).

120i	30.00	89544057
120i	31.00	849240
120i	31.01	75825
120i	32.00	65715
120i	34.00	5055
122i	52.00	126522
122i	52.01	57510
124i	40.00	10595280
128i	41.00	10732293
171i	43.00	79304
174i	35.01	30651
174i	35.02	10217
200i	30.00	398628
200i	31.00	22462982
200i	31.01	7322944



PS&R Stats

- You will then save the file to a csv file then you will rename the file extension to .mhss. Then you are ready to import into HFS.

```

IP.mhss - Notepad
File Edit Format View Help
1201,30.00,89544057
1201,31.00,849240
1201,31.01,75825
1201,32.00,65715
1201,34.00,5055
1221,52.00,126522
1221,52.01,57510
1241,40.00,10595280
1281,41.00,10732293
1711,43.00,79304
1741,35.01,30651
1741,35.02,10217
2001,30.00,398628
2001,31.00,22462982
2001,31.01,7322944
2011,32.00,3344032
    
```



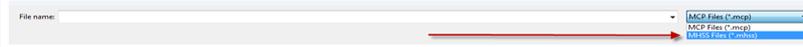
PS&R Stats

To import statistics into the HFS PS&R system:

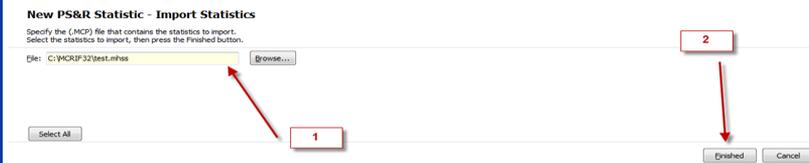
- Once in your data file, open the PS&R Reconciliation feature by going to Tools | PS&R Reconciliation.



- Click the Import Stats icon
- Choose the .mhss file type from the drop down box to the left of the filename box.



- Select your file using the Browse function and click the Finished button.



- The system will create any statistic code found in column A of the .mhss file and populate the amounts by cost center. The system generates a generic revenue code description that can be edited later.



PS&R Stats

Statistic Code	Description
120i	Revenue Code 120i
122i	Revenue Code 122i
124i	Revenue Code 124i
128i	Revenue Code 128i
171i	Revenue Code 171i

Line	Description	Amount
1	30.00 ADULTS & PEDIATRICS	89,544,057
2	31.00 INTENSIVE CARE UNIT	849,240
3	44.00 SKILLED NURSING FACILITY	0



PS&R Stats

- The final step is to place the stat code to the Provider Cross-Reference table. You want to make sure you have your Options - Preferences set up as an Excel File:

Preferences

Go to Options - Preferences and check boxes under Header Options

Form Options

- Print Options
- 700 Reports
 - 2552-10
 - 2540-10
 - 265-11
 - 216-94
- 800 Reports
 - 2552-10
 - 2540-10
 - 265-11

Form Options
Customize your forms the way you want them to look and feel.

Header Options

- Display column headers.
- Display row headers.
- Columns are resizable.
- Rows are resizable.

Other Options

- Mark notes on cells.
- Show cell hints.
- Show progress bar.



PS&R Stats

- When in excel, you have revenue code but need to add an "i" to this to match the stat code (it is mandated that stat code must match – if you use lower case letter in the stat code, it must be lower case in the Provider Cross-Reference).

In excel, you pasted the Rev Codes in col D then you go to first cell in col E and hit the Insert Function and select Concatenate and Hit OK

Insert Function

Search for a function:

Type a brief description and hit Go

Or select a category: Most Recently Used

Select a function:

- CONCATENATE
- SUM
- AVERAGE
- IF
- HYPERLINK
- COUNT
- MAX

CONCATENATE(text1;text2;...)
Joins several text strings into one text string.

[Help on this function](#)

OK Cancel

27



PS&R Stats

Function Arguments

CONCATENATE

Text1: D1 = "120"

Text2: i =

Text3: = text

Joins several text strings into one text string.

Text2: text1;text2;... are 1 to 255 text strings to be joined into a single text string and can be text strings, numbers, or single-cell references.

Formula result =

[Help on this function](#)

OK Cancel

You go to the Text1 cell and select cell D1 then in Text2 you enter i then hit OK - this will create stat code 120i in col E.

28



PS&R Stats

D	E	F	G
120	120i		
122	122i		
124	124i		
128	128i		
200	200i		
201	201i		
202	202i		
206	206i		
214	214i		
255	255i		
259	259i		
260	260i		
270	270i		
272	272i		
274	274i		
275	275i		
276	276i		
278	278i		
279	279i		

You then copy and past the col E formula (Concatenate (D1,"i")) to the remaining cells in col E. Then you copy this col E to the HFS Recon Provider Cross-Reference.

Revenue Code	Revenue Code Description	Worksheet A Line Number	Statistic Code
120	ROOM-BOARD/SEMI	0.00	120i
122	OB/2BED	0.00	122i
124	PSYCH/2BED	0.00	124i
128	REHAB/2BED	0.00	128i
200	INTENSIVE CARE	0.00	200i
201	ICU/SURGICAL	0.00	201i
202	ICU/MEDICAL	0.00	202i
206	POST ICU	0.00	206i
214	POST/CCU	0.00	214i
255	DRUGS/INCIDENT RAD	0.00	255i
259	DRUGS/OTHER	0.00	259i
260	IV THERAPY	0.00	260i
270	MED-SURG SUPPLIES	0.00	270i
272	STERILE SUPPLY	0.00	272i
274	PROSTH/ORTH DEV	0.00	274i
275	PACE MAKER	0.00	275i
276	INTR OC LENS	0.00	276i
278	SUPPLY/IMPLANTS	0.00	278i
279	SUPPLY/OTHER	0.00	279i

You paste this stat codes in Statistic Code Column and since you are allocating the revenue code based on Stat Code, you must zero out the W/S A Line Number column.



PS&R Stats

Revenue Code	Revenue Code Description	Worksheet A Line Number	Statistic Code	Override for Part B Line Number	Override for Part B Statistic Code
120	ROOM-BOARD/SEMI	0.00	120i	0.00	120o
122	OB/2BED	0.00	122i	0.00	122o
124	PSYCH/2BED	0.00	124i	0.00	124o
128	REHAB/2BED	0.00	128i	0.00	128o
200	INTENSIVE CARE	0.00	200i	0.00	200o
201	ICU/SURGICAL	0.00	201i	0.00	201o
202	ICU/MEDICAL	0.00	202i	0.00	202o
206	POST ICU	0.00	206i	0.00	206o
214	POST/CCU	0.00	214i	0.00	214o
255	DRUGS/INCIDENT RAD	0.00	255i	0.00	255o
259	DRUGS/OTHER	0.00	259i	0.00	259o
260	IV THERAPY	0.00	260i	0.00	260o
270	MED-SURG SUPPLIES	0.00	270i	0.00	270o
272	STERILE SUPPLY	0.00	272i	0.00	272o
274	PROSTH/ORTH DEV	0.00	274i	0.00	274o
275	PACE MAKER	0.00	275i	0.00	275o
276	INTR OC LENS	0.00	276i	0.00	276o
278	SUPPLY/IMPLANTS	0.00	278i	0.00	278o
279	SUPPLY/OTHER	0.00	279i	0.00	279o

At right we have an Override for Part B Line Number, this column is used if Pt B PS&R reports are allocated 100% to a specific cost center, you place that # here. If you allocate the same as Pt A, then you keep this at 0. The last column Override for Part B Statistic Code is used if you want to allocate Pt B PS&R charges on a stat basis, in this example we have a Pt A stat and a different one for Pt B.